

Board of Health Minutes
 South Heartland District Health Department
 Red Cloud Community Center, 142 W 3rd Ave, Red Cloud, NE 68970
 May 1, 2024, 8:30am

Topic, Lead Person	Comments/Actions	Roll Call/Vote
	Staff Michele Bever, Kelly Derby, Sam Coutts	
	Guests Lindsay Waechter-Meade, DVM, Extension Educator, Livestock Systems	
	COVID-19 mods: Hand sanitizer and masks available	
Welcome & Call Meeting to Order Board President (Chair)	<p>The May 2024 Board of Health meeting was called to order by Board President, Nanette Shackelford, at 8:30am</p> <p>Open Meeting Statement read aloud by Board President, Nanette Shackelford: <i>Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls, and Webster counties. Each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department (SHDHD), 606 N Minnesota, Ste 2, Hastings, NE, and on the website. This meeting is being held in open session. A copy of the Nebraska Open Meeting Law has been posted in this meeting room and is available for the public's review.</i></p> <p>A link to the Nebraska Open Meeting Law is posted with Board Agenda on the SHDHD website.</p>	
Determine Quorum	<p>Introductions/Roll Call</p> <p><i>Quorum met</i></p>	<p>Present Grove, Kleppinger, Murphy Buschkoetter, Nejezchleb, Neumann Shackelford, Shaw, Vance</p> <p>Absent Amyot, Harrington, Jobman, Kohmetscher, McMeen, Oldham. Stitchka-term ended, no replacement named by Nuckolls Co Board</p>

Approve or Amend Agenda	Motion to approve the May 1, 2024 Board meeting Agenda		Ayes: All
	Motion	Shaw	Nays: None
	Second	Kleppinger	
	<i>Motion Passed (voice vote)</i>		
Approve Minutes	Motion to approve the March 6, 2024 Minutes		Ayes: All
	Motion	Murphy Buschkoetter	Nays: None
	Second	Neumann	
	<i>Motion Passed (voice vote)</i>		
Annual Board Meeting Business Chair	Nominating Chair Dr. Mike Kleppinger presented the slate of officers for terms March 2024 - March 2026.		Ayes: Grove, Kleppinger, Murphy Buschkoetter, Nejezchleb, Neumann, Shackelford, Shaw, Vance Nays: None
	President: Sam Nejezchleb Vice President: Michelle Oldham Secretary/Treasurer: Chuck Neumann		
	Motion to approve the Slate of Officers		
	Motion	Nominating Committee	
	Second	Grove	
	<i>Motion Passed (roll call vote)</i>		
Annual Board Meeting Business Chair	M Bever reviewed committee assignments from the March 2024 meeting and reported that she had contacted several Board members to make sure Board members absent in March agreed to serve and that all vacancies were filled, as follows:		Ayes: Grove, Kleppinger, Murphy Buschkoetter, Nejezchleb, Neumann, Shackelford, Shaw, Vance Nays: None
	<u>Ethics Committee:</u> Jerry Grove; Barb Harrington; Nanette Shackelford; Kathy Murphy; Dr. Kathy Amyot; Michelle Oldham; and community members Dr. Daniel Deffenbaugh (Assoc. Dean of Arts & Sciences, CCC-Hastings) and Adams County Attorney Donna Fegler Daiss. The Committee will also include SHDHD Executive Director, Michele Bever, and up to 4 SHDHD staff (TBD).		
	<u>Policy Committee:</u> Nanette Shackelford, Barbara Harrington, Charles Neumann, Sandra Nejezchleb		
	<u>Finance Committee:</u> Charles Neumann, Treasurer; Richard Shaw; Nanette Shackelford; Sandra Nejezchleb		
	<u>SALBOH Representative:</u> Sandra Nejezchleb		
	<u>SHDHD Staff Worksite Wellness Committee:</u> Dr. Kathy Amyot		
	<u>Public Health Awards Committee:</u> Torey Kohmetscher; Nanette Shackelford; Sandra Nejezchleb, President (ad hoc); Michele Bever (ad hoc)		
	<u>Nominating Committee:</u> Mike Kleppinger; Torey Kohmetscher		
	Motion to approve finalized Committee Assignments for March 2024 - March 2025		
	Motion	Nanette Shackelford	
Second	Sam Nejezchleb		
<i>Motion Passed (voice vote)</i>			

<p>Annual Board Meeting Business Chair</p>	<p>Resolution #2024-7, delegates the following Board members and staff as Authorized Signers: Michele Bever, Executive Director; Sandra Nejezchleb, Board President; Michelle Oldham, Vice President; Charles Neumann, Board Secretary/Treasurer</p> <p>Resolution #2024-8 delegates the following Board members and staff to pay charges and expenses, incident to and arising out of the organization: Michele Bever, Executive Director, Sandra Nejezchleb, Board President; Michelle Oldham, Vice President; and Charles Neumann, Board Secretary/Treasurer</p> <p>Motion to approve Resolutions #2024-7 and #2024-8</p> <table border="1" data-bbox="354 552 1172 583"> <tr> <td>Motion</td> <td>Murphy Buschkoetter</td> </tr> </table> <table border="1" data-bbox="354 583 1172 615"> <tr> <td>Second</td> <td>Kleppinger</td> </tr> </table> <p><i>Motion Passed (roll call vote)</i></p>	Motion	Murphy Buschkoetter	Second	Kleppinger	<p>Ayes: Grove, Kleppinger, Murphy Buschkoetter, Nejezchleb, Neumann, Shackelford, Shaw, Vance</p> <p>Nays: None</p>
Motion	Murphy Buschkoetter					
Second	Kleppinger					
<p>Annual Board Meeting Business Chair</p>	<p>N Shackelford reviewed the summaries of the Board Meetings Evaluation and the Board's Self-Evaluation. Board members were asked to discuss what their next steps should be.</p> <p>Recommended next steps: (1) change the wording/format of the survey questions in the Board Self Evaluation Tool to better reflect what's being asked, (2) set goals to be more actively involved in fundraising, and (3) also discussed promoting annual physical exams - important for prevention.</p> <p>Motion to approve Next Steps</p> <table border="1" data-bbox="354 1035 1172 1066"> <tr> <td>Motion</td> <td>Murphy Buschkoetter</td> </tr> </table> <table border="1" data-bbox="354 1066 1172 1098"> <tr> <td>Second</td> <td>Grove</td> </tr> </table> <p><i>Motion Passed (voice vote)</i></p>	Motion	Murphy Buschkoetter	Second	Grove	<p>Ayes: All</p> <p>Nays: None</p>
Motion	Murphy Buschkoetter					
Second	Grove					
<p>Finances K Derby</p>	<p>K Derby summarized the financial position: As of April 30, 2024, cash is \$886K and net income is \$224K. Both figures reflect a consistency since the start of the fiscal year. A net loss of \$73K was experienced for the two-month period from March through April. The one large expense is the payoff of the new building's remodel - \$27K. Since the Department has not taken advantage of the additional funding of \$500K afforded in the budget, gaps between budget and actual are becoming apparent. State Appropriations covered \$131K of Indirect Costs, an amount roughly one third the total of State Appropriations.</p> <p>Motion to accept the Financial Report</p> <table border="1" data-bbox="354 1514 1172 1545"> <tr> <td>Motion</td> <td>Vance</td> </tr> </table> <table border="1" data-bbox="354 1545 1172 1577"> <tr> <td>Second</td> <td>Murphy Buschkoetter</td> </tr> </table> <p><i>Motion Passed (voice vote)</i></p>	Motion	Vance	Second	Murphy Buschkoetter	<p>Ayes: All</p> <p>Nays: None</p>
Motion	Vance					
Second	Murphy Buschkoetter					

<p>Policy Committee S Nejezchleb</p>	<p>Informational: S Nejezchleb referenced the policy committee minutes and informed the board that HR 108 Retirement Policy wasn't changed, just made shorter, and that HR 109 Workers Compensation Policy had the following minor changes: Responsibility was shifted from the Executive Director to the Finance and Operations Manager, and the report time was changed from "immediately" to within 24-48 hours. K Derby has reached out to the insurance company for best practices regarding documentation and will report at a later date.</p>	
<p>Finance Committee C Neumann</p>	<p>Informational: C Neumann reviewed the finance committee minutes informing the board that IT service will be switched from Flatwater to Allo due to ongoing dissatisfaction with Flatwater's customer service. Of note, Allo charges a flat rate per month for service calls whereas Flatwater charges by the hour.</p> <p>Neumann asked other Commissioners about their County's wage adjustment plans and Board members had discussion surrounding wage guidelines for the next fiscal year. Information on COLA and other wage adjustments at the state and Federal level was available in the finance committee minutes.</p>	
<p>Infectious Disease Briefing M Bever</p>	<p>Informational: M Bever told board about the Health Surveillance Coordinator creating an epidemic intelligence report for the staff every week and shared the most recent report.</p> <p>Measles update - end of March shows a total of 97 confirmed cases that have been reported in the U.S. in 2024. Unvaccinated or undervaccinated people going abroad can contract it and bring it back into the country, where it can spread among others who are un- or under-vaccinated. There haven't been any reported cases in NE.</p> <p>Report of Hastings wastewater levels of SARS-CoV-2 showing a slight rise; also still seeing influenza cases. The department is also seeing significant increase in foodborne bacterial infections, not unusual in warmer weather, but indicates importance of ongoing food safety education.</p> <p>Avian Flu - highly pathogenic avian influenza (HPAI), mostly affects the poultry flocks but is now hopping over to mammals, most notably dairy cattle.</p> <p>Bever said the health department participated in a briefing with NeDHHS within the last couple of weeks regarding HPAI and dairy cattle. No reports of cases in NE as of yet. Mortality rate for humans contracting this virus is 37%. Public Health roles: (1) Continue to promote that food safety practices work: the food is safe to eat/drink with proper food safety practices (e.g., pasteurization).</p>	

	<p>(2) Statewide and locally - Ensuring that our PPE stock is available to facilities needing it. Our PPE is inventoried and ready to go for poultry or dairy facilities, if they should request it. (3) Should any facilities in our jurisdiction experience animal infection, our roles would be to monitor exposed humans, and assure testing and treatment. This version of HPAI is not currently able to spread human to human. Our role is to reduce the possibility of that happening. We received influenza testing supplies from NeDHHS for quick local testing availability. We also have 60 courses of Tamiflu at the dept for rapid access to treatment. Coordinating with state and local partners on preparedness and communications.</p>	
<p>Local Community Leader Lindsay Waechter - Mead</p>	<p>Informational: Dr. Mead presented information regarding the outbreak of H5N1 HPAI. There haven't been any cases in dairy cattle in NE as of last night. State level PPE distribution (stockpile from Central States Center for Agricultural Safety & Health - CS-CASH) to selected NE counties based on risk. Case in Texas - discussed potential source. Genomic sequencing is showing that all these infections are very closely related. Infected dairy cows were showing a drop in milk production. This Monday a federal order was issued stating that all dairy cows need to be tested and reporting is required with positive cases. The only way the virus can be detected is through the milk. Cannot detect it through respiratory testing. Have to wait 30 days and then test again to confirm negative results before transporting cattle that have tested positive across state lines. Dr. Waechter-Mead shared these resources: aphis.usda.gov/livestock-poultry-disease/avian/avian-influenza/hpai-detections/livestock bigredbiosecurity.unl.edu/dairy-cattle dairy.unl.edu/</p>	

Staff Bi-Monthly Report M Bever	<p>Bever presented the board with the surveillance and disease report for the last 2 months and shared highlights of the staff bi-monthly report, including the Success Story which describes the Board's recognizing all of the school nurses in the district with a Community Health Service Award and that SHDHD staff traveled to each school to present them with their certificate and a small gift. Several school administrators expressed their excitement for their nurses to receive the award and how grateful they are for the nurses and all they do.</p> <p>Bever reminded the board that the Staff Bi-Monthly Updates section had a new format as of the last meeting and that the whole bi-monthly staff report was being provided in paper copy for easy reference, so that the Board members could share staff activities and Board actions with others (e.g., with other boards, community members) in the district. The complete staff bi-monthly report includes: Public Health in Action Pictures; Bi-monthly Updates; Surveillance Report; Success Story; Staff-Specific Report; Line o Sight Dashboard, and Strategic Plan Update. If the Board likes this format for the bi-monthly report, we will continue with this format moving forward.</p> <p>Additional Highlights: Installation of the 2 air quality monitors, one in Hastings at the Health Department and the other in Superior at the City Building. Both can be monitored through a website.</p> <p>Health Equity Assessment - we shared the data from the health equity assessment with collaborators (Community Impact Network) to help determine how the community can better work together to reach ALL, including traditionally underserved, populations.</p> <p>M Bever drew attention to the Staff-Specific Report which includes new Community Health Nurse for Immunization Services Coordination, Carrie Watson, who was hired last week. Line of Sight (LOS) Tracking - reminder of the LOS dashboard to monitor progress toward our goals. New Strategic Plan Dashboard: Quickly reviewed the 5 goals. Noted the Board's "assignment" to share the "why" of public health (Strategic Plan Goal 5). Bever passed around a tracking sheet for Board members to indicate who they had shared with. Goal is for 70% of Board members to share a "value of public health" message with at least 1 community member and/or 1 community leader and/or one group. Board members who hadn't had a chance to do this yet were provided a copy of the April Public Health Column: "Your public health department; who are we and what do we do?" that they could share. The staff is also participating in this activity, with a goal of at least 75% of staff completing the assignment.</p>	Ayes: All Nays: None
Motion to accept staff bi-monthly report		
Motion	Nejezchleb	
Second	Kleppinger	
<i>Motion Passed (voice vote)</i>		

<p>Communications from Director M Bever</p>	<p>Informational: M Bever summarized her leadership & professional activities from the past 2 months, including participation in a table-top exercise for Disease Forecasting she attended in Cleveland; trainers were from Cornell University; learned with teams from other health departments across the country about data exploration, forecasting and decision making, and Communications regarding forecasting on the spread of disease. Erik and Devi also attended. Stayed for the National Preparedness Summit that was also held in Cleveland - learned more about legal authorities during emergency response and policy for the use of A.I. in emergency preparedness and response.</p> <p>Operational/Personnel Highlights: New hires and open positions - Community Health Nurse for Immunization, Hastings College student hired for mosquito and tick Surveillance this summer. Give Hastings, fundraising focuses.</p> <p>CHA - A comprehensive health assessment (CHA) is conducted every 6 years. The community survey is being launched today. Requested Board members take flyers and promote the survey. Goal is at least 1500 responses and is online, takes roughly 15 mins to take. Paper copies are also available. Noted core partners Mary Lanning, Brodstone, and United Way contribute to the assessment process. Described the components and timeline for the CHA and the Community Health Improvement Plan that follows.</p> <p>Legislative - Overview of legislative wins and explained to board how health directors prioritized bills to review.</p>	
<p>Communications from Board Members Chair</p>	<p>Shaw - New employee hired to take over the Clay County Health Director position. Also mentioned that they are trying to come up with a plan to re-pave some of the roads. Cost is 2.5mil to pave 1 mile of road.</p> <p>Kleppinger - Complemented and thanked Nanette for her 4 years of service as President of the Board of Health.</p> <p>Neumann - shared about the symbolism in the U.S. one dollar bill.</p> <p>Murphy Buschkoetter - Nursing home in Red Cloud needs at least 40 residents. Campaign to raise 750,000, have roughly 300,000 of it. Staffing is almost full, but they are still looking for a nurse. Things in general are going well, Planning on having a big fundraiser in the fall. Also asked the board for help with advocating for emergency transportation for rural hospitals as this is a critical need. Also mentioned being on SHDHD's CHIP cancer steering committee with Jean and how they are discussing having skin cancer screening events at golf courses. Working with Morrison Cancer Center to set everything up.</p> <p>Vance - Informed the Board that his son is graduating this year.</p> <p>Grove - Informed board that he thinks Nuckolls County appointed a replacement for Jean. Bever will follow up.</p>	

Public Comment	None		
Adjourn	Motion to adjourn		Ayes: All
	Motion	Murphy Buschoetter	Nays: None
	Second	Vance	
	<i>Motion Passed (voice vote)</i>		
	Adjourned 11:00 am		
Next Meeting: July 3, 2024, Clay County			

Respectfully submitted,



Charles Neumann, Secretary/Treasurer
Board of Health
South Heartland District Health Department



Date